

**NTVS COLLEGE OF LAW NANDURBAR**  
**Internal Quality Assurance Cell**  
**2014-15**

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**1<sup>st</sup> Meeting 2014-15**

**AGENDA**

1. *Discussions regarding future course of action*
2. *Utilisation procedure of the fund provided*
3. *To discuss about the pending and upcoming career advancement of faculty members.*
4. *Miscellaneous*

**PROCEEDINGS OF THE 1<sup>st</sup> MEETING OF THE IQAC HELD ON 15<sup>th</sup> July 2014 AT 12.00 PM IN THE PRINCIPAL'S ROOM**

<b>Names:</b>	<b>Designation</b>
<b>Signature</b>	
1.Chairperson-Dr.N D Chaudhari.	Chairman
2.Cooordinator-Prof S S Hasani	Coordinator
3.Dr A R Tiwari	Member
4.Dr V R Srivastava	LMC Repersentative
5.Prof B D Valvi	Member
6.Adv C R Pandit	External Expert
7. Mr P.V.Karmarkar	Member
8.Mr Sudesh Raghuwanshi	Administrative Representative
9. Prof K S Marathe	Member

The meeting was presided over by Principal Dr. N D Chaudhari.

1. Being the 1st meeting of the IQAC, the members of the cell discussed regarding peripheries of functions of the IQAC. Keeping in mind, the overall development, both academic and administrative, of the college, few suggestions were offered by the present members and IQAC decided to act accordingly.

2. The cell is to be equipped with necessary office equipment like one computer with printer, few chairs, a table and one almirah. It was further proposed to have one room exclusively for IQAC.
  3. The following promotions are due of the faculty members of the college. IQAC will work on preparing the requisite papers and documents for it.
    - a. Dr N D Chaudhari - Stage 2 to 3
    - b. Prof S S Hasani -Stage 1 to 2
    - c. Dr A R Tiwari -Stage 1 to 2
    - d. Mr P V Karmarkar -Stage 1 to 2
- The incumbents will have to submit the supporting documents for their promotion within 15<sup>th</sup> July 2014.
  - IQAC will verify the documents and will send them to proper authority as soon as possible.

Prof. S S Hasani  
Coordinator, IQAC,  
NTVS College of Law Nandurbar

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2<sup>nd</sup> Meeting 2014-15

**AGENDA**

1. Preparation and submission of the Annual Quality Assurance Report (AQAR) for the last academic year (2013-2014).
2. Academic activities of various committees of the college.
3. Career advancement of faculty members.
4. Preparation of comprehensive proforma for collecting data from teachers.
5. Suggestions for future activities
6. Miscellaneous.

**PROCEEDINGS OF THE 2<sup>nd</sup> MEETING OF THE IQAC HELD ON 15<sup>th</sup> Feb AT 12.00 PM IN THE PRINCIPAL'S ROOM**

<b>Names:</b>	<b>Designation</b>
<b>Signature</b>	
1.Chairperson-Dr.N D Chaudhari.	Chairman
2.Cooordinator-Prof S S Hasani	Coordinator
3.Dr A R Tiwari	Member
4.Dr V R Srivastava	LMC Repersentative
5.Prof B D Valvi	Member
6.Adv C R Pandit	External Expert
7. Mr P.V.Karmarkar	Member
8.Mr Sudesh Raghuwanshi	Administrative Representative
9. Prof K S Marathe	Member

The meeting was presided over by Principal Dr N D Chaudhari

1. Minutes of the previous IQAC meeting were confirmed.
2. Resolved that the issue of inclusion of new members to IQAC would be referred to the Governing Body.

3. Noted that IQAC has already appraised the evaluation and assessment of the incumbent's career advancement proposal and testimonials.
5. Resolved that IQAC would prepare a proforma for collecting relevant necessary data from teachers for preparation of AQAR (2014-2015). Other necessary information would be collected from office and library.
7. Resolved that the students would be encouraged to provide their feed-back for various classes. The feed-back format for both the students and their parents would be prepared by IQAC at an early date.
8. Resolved that some specific proposals for improvement in institutional functioning be brought for discussion in the next meeting.

Prof. S S Hasani  
Coordinator, IQAC,  
NTVS College of Law Nandurbar